



Hermitage Academy Parent Council  
10 September 2018  
Library 7pm-9pm

**Attending**

HAPC:		Year Rep	
Stella Kinloch, Chair	SK	S5	X
Donna Hicks, Vice Chair	DH	S3	X
Sheena Wain, Treasurer	SW	S4	X
Jo O'Donnell, Secretary	JO	S1	X
Val Reynard, Vice Treasurer	VR	S5	X
Elizabeth Lambert, Vice Sec	EL	S2	X
Nanette Clark	NC	S2	X
Anne Turner	AT	S6	X
Kathleen Daly	KD	S3	X
Tracy Niblock	TN	S1	X
Gilan MacLeod	GM	S4	X
Margaret McCairn	MM	S1	X
Claire Walker	CW	S4	APOL
Suzanne McCallum	SM	S6	X
Robert Williamson, HT	RW		X

Agenda Item	Actions
<b>1. Welcome &amp; Apologies</b> Gilan McLeod	
<b>2. Minutes from meeting on 4 June 2018</b> Minutes approved (Prop. AT 2 <sup>nd</sup> SK)	
<b>3. Matters Arising</b>	
a. Library 20 new computers, taking total to 40, so can take a full class for work. A new Promethean interactive smartboard will be installed soon. CA's supervise at break/lunchtimes as a study space for S6, SLT monitor space as well.  John Swinney SLIF – Chase up with LA	RW
b. Communication Communication sub-committee have met once. Office working on getting info out and signposting info more effectively e.g. use of Xpressions.	

Next meeting will focus on establishing where are we now/what next/what are barriers and how can they be overcome? E.g. tracking report feedback becoming tech instead of paper.	
c. Parents Night Schedule Put onto website If there are clashes with local primary school Parent Nights this will be accommodated.	RW
d. Split teaching hours Figures to be supplied	RW
<b>4. Door security</b> School Services Support Manager and Unions met with staff. There will be a workstation set up at the front window for initial point of contact with visitors. Staff name badges and visitor lanyards should be in place by end of September. Suggestion that MP Officers could assist with security assessment.	RW
<b>5. Show My Homework</b> Some issues with log in continue. All S1 should have log ins by end of week. Feedback to HT that not all staff using SMH. PT's to moderate quality standards to ensure consistency. Demo for whole school to help parents by end of October.	RW RW RW
<b>6. I-Time/Curriculum</b> Feedback currently being sought from staff, and input regarding new model. Discussion around asymmetric/35 period/30 period week and how PSE could be delivered.  Staff consultation timescale – October	RW
<b>7. Head Teacher Report - Appendix</b>	
<b>8. Year Reps</b> Evening meetings are not convenient for all parents/carers so it was proposed to hold informal meetings in a coffee shop during the day on a weekday to allow as many Parent Forum as possible to be involved with the Parent Council.	
<b>9. AOB</b>	

**Date of next meeting: 5 November 2018**