



Hermitage Academy Parent Council
5 November 2018
Library 7pm-9pm

Attending

HAPC:		Year Rep	
Stella Kinloch, Chair	SK	S5	X
Donna Hicks, Vice Chair	DH	S3	X
Sheena Wain, Treasurer	SW	S4	X
Jo O'Donnell, Secretary	JO	S1	APOL
Val Reynard, Vice Treasurer	VR	S5	X
Elizabeth Lambert, Vice Sec	EL	S2	X
Nanette Clark	NC	S2	X
Anne Turner	AT	S6	X
Kathleen Daly	KD	S3	X
Tracy Niblock	TN	S1	X
Gilan MacLeod	GM	S4	APOL
Margaret McCairn	MM	S1	APOL
Claire Walker	CW	S4	X
Suzanne McCallum	SM	S6	X
Robert Williamson, HT	RW		X

Agenda Item	Actions
1. Welcome & Apologies Gilan McLeod, Jo O'Donnell, Margaret McCairn	
2. Minutes from meeting on 10 Sept 2018 Minutes approved (Prop. SK 2 nd SW)	
3. Matters Arising	
a. Library RW CA's supervise at break/lunchtimes as a study space for S6, SLT monitor space as well. Has been used for ECO Group, a good flexible space. SW has the pupil council been consulted as to how they would like to use the Library space?	John Swinney SLIF – SK to assist with application RW to consult with Pupil Council
b. Communication Communication sub-committee have met once. Next meeting will focus on. use of Xpressions, SMH, Goggle Classrooms establishing where are we now/what next/what are barriers and how can they be overcome? PC requested that all letters printed to go out to year groups are automatically scanned and sent out via	RW to set date for next meeting

Xpressions by the office.	
Information of upcoming dates that have been put on the school website has been well received by parents. <ul style="list-style-type: none"> Supported study sessions Proposed optional trips schedule School Structure Chart Are also requested by parents. Put onto website	RW
c. RW supplied some information on Split teaching hours	SW to review information
d. Door security There will be a workstation set up at the front window for initial point of contact with visitors. Staff name badges and visitor lanyards are still being auctioned by RW Security assessment conducted by Chris Butler advised that there was a need for improved signage at the entrance. Also a need for greater security awareness among pupil and staff. Until this is set up an interim measure of a drop off window for bags etc should be set up for parents and deliveries not requiring entry to the school. If no improvement is made to the current situation PC will go back to Louise to determine a way forward	RW RW RW SK
4. Show My Homework Some issues with log in continue. Feedback to HT that not all staff using SMH. PT's to moderate quality standards to ensure consistency. Communication group to look at SMH , how it is being used, checking usage, submitting results, better information for parents. SK to write step by step instructions for new parents	RW/FH SK/FH SK
5. I-Time/Curriculum Feedback currently being sought from staff, and input regarding new model. Discussion around asymmetric/35 period/30 period week and how PSE could be delivered. Staff consultation timescale – November All 3 models are based on 9/S3;7/S4;5/S5;5/S6 PC to be given copy of the consultation and sample timetables Stella to prepare a presentation for Parent Forum Pupil Council will also be consulted	RW SK RW
6. School Holiday Consultation The two week October break has not been welcomed by Academy parents. They favour a return to a one week October break with the Sept and late May weekend. This was the option they voted for and still the favoured option.	
7. Head Teacher Report - Appendix	
8. Year Reps S3 reps voiced concern that a mental health questionnaire	RW

<p>had been issued and follow up action taken without parents being informed. RW to look into the nature and intent of the questionnaire.</p> <p>S2 reps concern that fights seemed to escalating and no action is taken against those instigating violence. RW has recruited the SLT to a rota to monitor behaviour inside the building while he patrols outside. RW concerned about traffic safety at front of school, plus smokers as well as fights. He would inform parents of serious offenders.</p> <p>Cardross parents concerned about the spate of recent train cancellation and the lack of a consistent policy in the absence of the train should the school bus always come to collect them or should they take the service bus?</p>	
<p>9. AOB RW shared the insight data with the PC Lowest 20% now outperforming virtual comparator Next step will be to concentrate on improving results of top achievers. Across the BGE into the Senior Phase to focus on improving Numeracy</p>	RW

Date of next meeting: January 2018